**Questionnaire for applicants : selection of Libya partner organisations for Interpeace**

**To apply:**

* Please complete the below questionnaire
* Attach proof of legal registration and ability to implement activities in Libya

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| **Category** | **Questions** | **Answer** |
| Legal status and bank account | Does the organisation have legal recognition in the country and does it have all the required registration documents to function as NGO/CSO ?  *Please share the relevant documentation proving registration.* |  |
| Does the organisation have its own bank account ? |  |
| Is the organization excluded by any Government entity? If so, why? |  |
| Organisation’s history and establishment | When was the organisation created? |  |
| How has the organisation evolved since its creation? |  |
| What are the main donors or partners of the organization? |  |
| Please share a list of all entities with which the organization might be affiliated. |  |
| What are the mandates, the vision and the objective of the organization? |  |
| Is the organisation designated to represent a specific group ? |  |
| Which are the specific domains of expertise of the organization? |  |
| Does the organization have specific agreements or partnerships, or linkages with national authorities? If so, which? |  |
| Financial situation | What has been the budget of the organization in the last 2 years? |  |
| Has the organization ever undergone a financial audit? If so, which entity carried this out? |  |
| Pelase share a list of projects in the last 2 years : description, duration, localization, budget and donor. |  |
| Risk assessment | Does the organisation have a risk assessment matrix? |  |
| Does the organisation have a safeguarding policy? |  |
| Geographical presence | In which regions and cities have you implemented projects? |  |
| In which regions and cities do you have offices? Please share the offices’ addresses. |  |
| Organisation’s structure | What is the structure of the CSO/NGO's governing body? Please provide an organizational chart. |  |
| Does the CSO/NGO have a formal oversight mechanism?  Does the CSO/NGO have formally established internal procedures? If so, which? |  |
| What is the ability of the organization to collaborate in English? |  |
| What positions within the CSO/NGO are empowered to make key decisions for the CSO/NGO? |  |
| Which positions within the CSO/NGO lead the areas of project management, finance, procurement, and human resources? |  |